

CEPI would like to remind you of the following important MSDS dates:

**December through February Dates**

- December 3\* – BAA populates Spring 2013 assessment pre-ID (no district action needed)
- December 4 – SRM Fall 2012 Assessment Update window closes
- December 4 – Cutoff date for SRM and Early Roster Collection records to be included in matching for December 10 Direct Certification Report
- December 7 – 2011-2012 Exit Status Audit window closes in the GAD Application
- December 10 – Direct Certification Report refreshed
- December 22–January 2 – MSDS offline for maintenance
- December 24–25 – Christmas Holiday – state offices closed
- December 31 – New Year's Eve – state offices closed
  
- January 1 – New Year's Day – state offices closed
- January 3 – Cutoff date for SRM and Early Roster Collection records to be included in matching for January 8 Direct Certification Report
- January 8 – Direct Certification Report refreshed
- January 21 – Martin Luther King Day – state offices closed
  
- February 4 (Tentative) – Spring General Collection Opens
- February 13 – Spring Pupil Membership Count Date
- February 13 – Cutoff Date for SRM and Early Roster Collection records to be included in matching for February 19 Direct Certification Report
- February 18 – Presidents Day – state offices closed
- February 19 – Direct Certification Report refreshed
- February 19 – Spring Early Childhood Collection Certification Deadline (window closes at 11:59 p.m. EST)

\*BAA uses certified MSDS Fall General Collection data to pre-identify students in the BAA Secure Site for spring assessments. K-12 students flagged as limited English proficient are pre-identified for the English Language Proficiency Assessment, and all students in grade 11 are pre-identified for the Michigan Merit Examination (MME). If MI-Access is appropriate, the student's test type will need to be updated in the BAA Secure Site from MME to MI-Access. New students can also be added directly through the BAA Secure Site; however, please be aware that unique identification codes are now required to pre-identify students in the BAA Secure Site. The MSDS Early Roster Collection is not used for spring pre-ID; therefore, no district action is required for Spring 2013 assessment pre-ID in MSDS.

For more information on the BAA, please go to <http://www.michigan.gov/baa>.

Please refer to the CEPI website ([www.michigan.gov/cepi](http://www.michigan.gov/cepi)) for more information about MSDS collections. Information on state holidays is available at the Official Holidays page on the State of Michigan website (<http://www.michigan.gov/som/0,1607,7-192-29938-90605--,00.html>).

If you have questions, please send an email message to [CEPI@michigan.gov](mailto:CEPI@michigan.gov) or call 517-335-0505 and select option 3. Please provide your name, district code and district name (if applicable), the CEPI application name, your telephone number (including area code and extension), your email address and your specific questions.

Thank you.

CEPI